ACADEMIC LIFE

• ACADEMIC ADVISING

Academic advisors (either in the Academic Advising and Planning Center or specific academic departments) will explain the general education requirements of the curriculum, and will discuss choices of major and course options as they relate to your personal goals, as well as any academic concerns you might have.

PHONE: 843.953.5981
advising.cofc.edu

• ADDLESTONE LIBRARY

Get to know your library. You'll spend a lot of time there.

- First floor: 260 computers; check out iPads and laptops; help with research, etc.
- Second floor: group study rooms and book collection
- Third floor: Special Collections (rare books and archives), periodicals and additional study rooms

LIBR 105: This seven-week course will help you get organized, become a savvy researcher and earn better grades.

PHONE: 843.953.5530
library.cofc.edu

• CAREER CENTER

Career Center can help you explore majors and careers, find opportunities to gain experience, and prepare for a career and/or graduate school. Visit the Career Center early to get a head start with internships, and on- and off-campus jobs.

PHONE: 843.953.5692
careercenter.cofc.edu

• CENTER FOR STUDENT LEARNING

The center provides free, comprehensive academic support programs for College of Charleston students. Annually, 45 percent of the student population uses CSL services such as accounting, foreign languages tutoring, math, writing, speaking, science tutoring. It also offers Supplemental Instruction and study strategies workshops.

PHONE: 843.953.5635
csl.cofc.edu

• CENTER FOR DISABILITY SERVICES

If you have a disability that requires accommodation, contact the Center for Disability Services.

PHONE: 843.953.7731
disability services.cofc.edu

• CENTER FOR INTERNATIONAL EDUCATION

If you want to study abroad, or you are an international student who needs help with immigration documentation, adjusting to life in the U.S., etc., CIE is your point of contact.

PHONE: 843.953.7661
international.cofc.edu

• STUDENT COMPUTING SUPPORT

Get help choosing a laptop or the latest version of Microsoft Office, troubleshooting hardware and software problems, and much more.

PHONE: 843.953.8000
blogs.cofc.edu/scs

• REGISTRAR'S OFFICE

The RO maintains student academic records, organizes registration for courses and coordinates students' direct access to their own records. It is where you go to manage your program of study, access Degree Works degree audit, get a transcript, check general education requirements, verify your lawful presence in the U.S., keep track of the academic calendar, and get information on the Family Educational Rights and Privacy Act of 1974 (FERPA).

PHONE: 843.953.5668
registrar.cofc.edu

• SCHOOL OF PROFESSIONAL STUDIES

You can take courses leading to the B.S. in business administration degree at the North Campus and, through the Center for Continuing and Professional Education, non-credit courses that teach you new skills that will prepare you for internships and post-college employment.

PHONE: 843.953.6684
north.cofc.edu

• UNDERGRADUATE ACADEMIC SERVICES

This office handles matters related to the academic well-being of all undergraduate students. Leaves of absence, late withdrawals from classes and all matters related to academic standards, are coordinated through UAS. The office is the main point of contact for provisional students as well.

PHONE: 843.953.5674
undergrad.cofc.edu

COLLEGE of CHARLESTON
NEW STUDENT PROGRAMS